

Funds and Personal Property

- The personal property inventory form needs to be revised to meet ICE standards to include a signature block for the detainee.
- Two officers need to be present during the processing of detainee funds and valuables during in processing to the facility. Both officers and the detainee should sign the receipt for detainee funds.
- The envelope used to keep the funds and receipt needs to be completed in accordance with TCDC 12. A pre-printed envelope with required information would ensure that all requirements are met.
- The facility should develop a written procedure that requires the prompt forwarding of abandoned property to ICE.

Detainee Grievance Procedures

The facility policy needs to address that staff are required to forward any grievance that involves officer misconduct to ICE.

Issuance and Exchange of Clothing, Bedding, and Towels

Policy TCDC-16.001 needs to address a daily exchange of socks and undergarments rather than an exchange of three times weekly.

Access to Medical Care

- Current Health Services staffing levels should be reviewed to ensure adequate staffing is available to carry out the current mission.
- PPD testing should be completed within one business day of the detainee's arrival. The E-Book does not require completion within one business day; however the checklist requires completion within one business day.

Hunger Strikes

The facility should develop written plans to treat a detainee who is on a hunger strike.

Suicide Prevention and Intervention

Room number 11 contains two metal handicap grab bars, which could be utilized in a suicide attempt and should not be used to house a detainee who is placed on suicide watch.